



STATE COUNCIL FOR TECHNICAL EDUCATION & VOCATIONAL TRAINING, ODISHA
UNIT-VIII, NEAR RAJ BHAWAN, BHUBANESWAR-751 012

No. 238 /Dtd 8/1/18

NOTICE

Council has taken a lot of e-initiatives for providing quality service to the Diploma students of the State. One such initiative is providing digitally signed soft copy of Diploma Certificate and Divisional Marksheet in the DigiLocker account of each Diploma passed out student. CBSE as well as some other State examining boards have already implemented DigiLocker facility for their students. DigiLocker is a secure cloud based platform for storage and verification of documents and certificates in a digital way thus eliminating the use of physical documents. The advantage of DigiLocker is as follows:

- **ACCESS**: Citizens can access their digital documents anytime, anywhere and share it online.
- **AUTHENTICITY**: Citizens can share the authentic digital certificates directly from the data source with other universities and organizations as proof of their education resulting in reduction of administrative overhead.
- **DOCUMENT VERIFICATION**: The digital certificate in a DigiLocker account can be spot verified for authenticity either by validating the Digital Signature of the department on the PDF copy of the document or by scanning the QR code on digital documents by using the QR scan.
- **eSign**: Self-uploaded documents can also be digitally signed using the eSign facility (which is similar to the process of self-attestation).

DigiLocker will not only be used to store Diploma Certificate & Marksheet rather the Certificate & Marksheet of all qualifications acquired by the student in his entire life can also be stored in his/her DigiLocker account. Further other important documents of a citizen like Birth Certificate, Driving License, Passport, Voter ID, PAN card, Caste Certificate, Income Certificate, Land records, LPG Consumer Card, Vehicle Registration, Insurance documents etc. can also be stored in his/her own DigiLocker account. DigiLocker is a secured central repository of all important documents of a citizen in soft copy format which he/she can share with other agencies if required. In case a document is lost the citizen need not apply for a duplicate copy as the soft copy of the document will be available in his/her DigiLocker account. DigiLocker will surely provide lot of facilities to the citizen in their entire life.

Council has already taken steps and pushed the soft copy of the Diploma Certificate of Summer 2017 passed out students to the DigiLocker cloud. Principals of all Polytechnics (both Govt. & private) are hereby requested to inform their students (both existing & Summer 2017 passed-out) to open their DigiLocker account. Faculties of each institute can assist their students in opening DigiLocker accounts. Principals are further requested to upload the Aadhaar No. of their students in the Vidyarthi portal through the link Student Registration(Edit). A step-by-step process for creating DigiLocker account is enclosed herewith for reference.

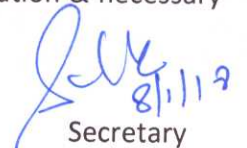
Memo No. 239 Dtd 8/1/18

Copy to Principals of all Engg. Schools/Polytechnics (both Govt. & private) for information & necessary action.


Secretary

Memo No. 240 Dtd 8/1/18

Copy to Controller of Exam, Deputy Secretary (Diploma), SCTE&VT, Odisha for information & necessary action.


Secretary

Memo No. 241 Dtd 8/1/18

Copy to steno to Vice Chairman for kind information of Vice Chairman, SCTE&VT, Odisha.


Secretary


Secretary

Step-By-Step Process for opening DigiLocker Account

1. Visit the DigiLocker site by entering the URL <https://digilocker.gov.in> and click on **Sign Up** bottom on the top right corner of the home page.
2. Enter your Mobile No. and authenticate it by entering the OTP (One Time Password) received in your mobile. Click Verify bottom.
3. Enter the user name and password of your DigiLocker account and click Sign Up bottom. Normally your name should be the user name of your DigiLocker account. The password should be within 8 to 30 characters and must contain at least one letter, one number and one special character. Only hash (#), asterisk (*), dollar (\$), and at the rate (@) are allowed as special character.
4. Enter your Aadhaar Number provided by UIDAI and click Submit bottom.
5. Authenticate it by entering the OTP received from Aadhaar and click Verify bottom.
6. Type the text as shown in the box and click Verify bottom.
7. Enter your Date of Birth, Name and Gender.
8. Enter your E-Mail id in the box on the top left corner of the screen for verification. You will receive a mail from DigiLocker. Click the link provided in the mail for updating your profile details.
9. For further clarification you may log into <https://digilocker.gov.in/faq.php> and <https://digilocker.gov.in/assets/img/DigiLocker-Intro.pdf>.



Secretary
SCTE&VT, odisha